

Council of School Business Officials of Ontario
Collaborative Effectiveness & Efficiency Project
Application for Project Approval & Funding
Stage 2 Detail Application

Project Description:

List Project Deliverables and provide rationale as to how this project serves the needs of Ontario School Boards. Where applicable this section should include a sustainability plan outlining how the project deliverables can be maintained and provided to school boards and managed on an ongoing basis. Additionally, this section should address the following issues where applicable:(attach additional sheets if required)

Value Added Benefits

Capacity Building

Cost Efficiencies & Sharing

Sustainability & ongoing management

Cost Recovery & Pay Back

Economy of Scale

Ability to scale to meet sector needs

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Collaborative E&E Project Application (Form 2 Detail Application)

3 of 8

2020-09-14

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Total Expenditures	
Net Funding Requested from COSBO Collaborative E&E (Total Revenue-Total Expenses)	
<p>Services in Kind <i>(Where applicable boards and or organizations may provide services to the project in terms of leadership, expertise, labour and materials. Quantifying the value of this work is integral to understanding total investment in the project and evaluating cost benefit. Please provide detail below outlining the in-kind contributions and the estimated dollar value.)</i></p>	\$

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Application Date:	
Project Sponsor Signature:	

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Procedures:

Note: Before completing Stage 2 Detail Application, applicants should have Stage 1 Concept Application Approval form the committee

1. Submit all Applications electronically to:

N. Dean Currie
Collaborative Effectiveness and Efficiency Co coordinator
Council of School Business Officials of Ontario
Email: dean@cmac-group.com
Telephone: Mobile 519 373 7100

2. All applications should be in electronic form. Supporting documentation must be attached in PDF format.
3. All application will be reviewed by the Collaborative Effectiveness and Efficiency advisory committee of COSBO. Applicants may be asked to participated in presenting their project application in person to the committee.
4. The Collaborative E&E advisory committee will make their recommendation to the COSBO executive at their regularly scheduled monthly meeting.
5. Project Sponsor/Lead will be responsible to ensure project budget and deliverables are met.
6. Project Sponsor/Lead and Team may be required to communicate findings to Ontario School Boards.
7. The services of the COSBO Collaborative E&E coordinator can be made available to help with project coordination including: general administration procurement, payment of invoices, acquiring project resources, accessing required resources. The coordinator will also be available to assist participants in project application development and move the project through the required approval process and funding allocation. The coordinator may also assist in project trouble shooting and removing barriers to success.
8. Ontario public sector procurement practices will apply to the engagement project consultants and vendors.
9. Project Sponsor/Lead is required to submit a monthly status report to the COSBO Collaborative E&E coordinator.
10. Project expenditure payments to vendors or sponsor board/organizations are to be processed using the E&E request for disbursement form. Forms are to be filed electronically to the above address. Cheques will be processed by the OASBO office and forwarded to the vendor or sponsor board/organization.