

Council of School Business Officials of Ontario
Collaborative Effectiveness & Efficiency Project
Application for Project Approval & Funding
Stage 1 Concept Application

Project Description:

List Project Deliverables and provide rationale as to how this project serves the needs of Ontario School Boards. Applicants should consider the following issues when developing a project proposal.

Value Added Benefits

Capacity Building

Cost Efficiencies & Sharing

Sustainability and ongoing management

Cost Recovery & Pay Back

Economy of Scale

Scalable to meet sector needs

A detailed analysis of the above items will be required in the detail application.

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Effectiveness & Efficiency Project
 Application for Project Funding

Project Budget	
<i>Note: A Preliminary Estimate of Revenue and Expenditure is not required at this stage. If available, please provide in the box below. A detailed final budget will be required in Step 2 Detail Application.</i>	
Estimated Revenues Revenues from all other sources <u>excluding</u> funding being requested from COSBO.	\$
Total Revenue	
Estimated Expenses Project Expense Projection	\$
Total Expenditures	
Net Funding Requested from COSBO Collaborative E&E (Total Revenue-Total Expenses)	

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Provide Project Timelines		
Project Start Date:		
Project Completion Date:		

Additional Notes Comments if Required:	
Application Date:	
Project Sponsor Signature:	

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Procedures:

Stage1 Concept Application provides the applicant the opportunity to submit project ideas to the committee for preliminary discussion assessment and review before investing significant time and resources to the development of the project. Concept approval by the committee will indicate that they have an interest in moving this project to the detail stage. Final approval will be subject to the committee's review and assessment at the Step 2 Detail application.

1. Submit all Applications electronically to:

N. Dean Currie
Collaborative Effectiveness and Efficiency Co coordinator
Council of School Business Officials of Ontario
Email: dean@cmac-group.com
Telephone: Mobile 519 373 7100

2. All applications should be in electronic form. Supporting documentation must be attached in PDF format.
3. All application will be reviewed by the Collaborative Effectiveness and Efficiency advisory committee of COSBO. Applicants may be asked to participated in presenting their project application to the committee.
4. The Collaborative E&E advisory committee will make their recommendation and advise the applicant if the project meets the requirements to move to Stage 2 Detail application.
5. The services of the COSBO Collaborative E&E coordinator can be made available to help with project coordination including: general administration procurement, payment of invoices, acquiring project resources, accessing required resources. The coordinator will also be available to assist participants in project application development and move the project through the required approval process and funding allocation. The coordinator may also assist in project trouble shooting and removing barriers to success.